How to make changes in your doc-gs account

Changes of personal data:

Please write an email to docgs-at-zv.tum.de with the data you want changed.

Change of subject of your dissertation:

It is not necessary to communicate this information. As soon as you start with your (electronic) application for a doctoral degree just insert the final title into the electronic form.

Change of supervisor:

1. Please write a letter stating which supervisor will take over your dissertation project. All persons concerned (first supervisor, second supervisor, you as the doctoral student) have to agree to the change by signing the letter.
2. Please make the necessary changes in your supervision agreement. Even if there are no changes in the content of the SV, it needs to be signed by the second supervisor in any case. The new SV has to be signed again by your graduate center.
3. The documents from 1 und 2 need to be uploaded by the doc-gs support. So please send or bring your documents to the Dekanat. There they will be forwarded to doc-gs.
4. If you also need to change the doctoral list in which you are enrolled, because your new supervisor is a member of another department of TUM, please send a formless letter either to the new or the old department, stating that you want to change the doctoral list.

You want to be removed from the doctoral candidacy list?

Please fill in the form you find here on the website and send a scan to dekanat@ma.tum.de. There it will be uploaded into your doc-gs account.

Please note:

If you change your supervisor, department, graduate center and subject of your dissertation at the same time, you need to newly enroll onto the doctoral candidacy list of the department you want to join.